Report/evaluation

To be submitted with receipts within three weeks of the event.

Organization and name of event:

Actual number of participants:

Actual number of international participants:

Actual number of Norwegian participants:

Evaluation of the event (describe how it went, difficulties, changes etc.): \_\_\_\_\_\_\_\_\_\_\_\_\_\_
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Economic status/accounting (include a detailed description of the actual costs of the event):

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| **Description** | **Unit price**  | **Quantity** | **Total amount (NOK)** |
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| Price paid by participants (if any) |  |  |  |
| **Total cost of event** |  |
| **Inclusion Funds allocated** |  |
| **Inclusion Funds not spent (repay to account 1654 20 29092, include organization name)** |  |

Inclusion Funds not spent must be repaid to account 1654.20.29092 and include your organization name. The international responsible in the Student Board is to be notified about the transaction.

Remember to include your receipts when delivering this report.